



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

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June 20, 2013

FILE COPY

Bonnie Reece, Executive Director
St. Louis Transitional Hope House
1611 Hodiamont Avenue
St. Louis, MO 63112

RE: St. Louis Transitional Hope House (Project #2013-AHC08)

Dear Ms. Reece:

Enclosed is a report of our fiscal monitoring review of St. Louis Transitional Hope House for the period April 1, 2012 through February 28, 2013. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of St. Louis Transitional Hope House. Fieldwork was completed on March 27, 2013.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Affordable Housing Commission (AHC) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,


Dr. Kenneth M. Stone, CPA, CGMA
Internal Audit Executive

Enclosure

cc: Angela M. Conley, Executive Director, Affordable Housing Commission



CITY OF ST. LOUIS

AFFORDABLE HOUSING COMMISSION (AHC)

**ST. LOUIS TRANSITION HOPE HOUSE
CONTRACTS #41-12G**

**FISCAL MONITORING REVIEW
APRIL 1, 2012 THROUGH FEBRUARY 28, 2013**

PROJECT #2013-AHC08

DATE ISSUED: JUNE 20, 2013

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
AFFORDABLE HOUSING COMMISSION (AHC)
ST. LOUIS TRANSITIONAL HOPE HOUSE
FISCAL MONITORING REVIEW
APRIL 1, 2012 THROUGH FEBRUARY 28, 2012**

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INTRODUCTION

Background

Contract Name: St. Louis Transition Hope House

Contract Number: 41-12G

Contract Period: April 1, 2012 through March 31, 2013

Contract Amount: \$92,000

The contract provides funds from Affordable Housing Commission (AHC) to St. Louis Transition Hope House (Agency) to assist with transitional housing with supportive services that enable families to move from a condition of homelessness to self-sufficiency and independence in the community.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period April 1, 2012 through February 28, 2013, and make recommendations for improvements, as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed, as considered necessary.

Exit Conference

The Agency was informed that the review resulted in no observations and an exit conference was not necessary.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local AHC requirements.

Status of Prior Observations

The Agency did not have any previous fiscal monitoring reviews.

Summary of Current Observations

There were no current observations.